

## Request for Recommendation Letter

Dear Recommender,

\_\_\_\_\_ (*Applicant Name*) has applied for the Hindu American Congressional and Advocacy Internship program, sponsored by the Hindu American Foundation (HAF). The applicant will be an intern in either a Congressional office or the HAF office for approximately eight weeks over the summer of 2019.

Your recommendation will aid in evaluating the applicant for this program. Please comment on the applicant's leadership skills, creativity in problem solving, work ethic and ability to work with others.

Please email your recommendation directly to [internship@hafsite.org](mailto:internship@hafsite.org) with the subject line **<Applicant Name> Recommendation**.

Your recommendation must be emailed by Monday, January 14, 2019 in order for the application to be considered complete. Incomplete applications will not be considered. Please do not copy the applicant on your email.

Thank you.

Questions? Please email [internship@hafsite.org](mailto:internship@hafsite.org).